

## SCHOOL DISTRICT NO. 73 (KAMLOOPS/THOMPSON)

### POLICY 506.3

Effective Date, May 11, 2009

### SCHOOL FEES

The Board of Education shall ensure that all students registered in a school's educational program shall be provided with instruction free of charge and shall provide free of charge any resource material necessary to participate in that program, subject to exceptions authorized by the *School Act*.

Teachers or schools may charge for optional activities, project material choices or goods and services related to the curriculum and as defined within this policy.

Each school may establish a separate schedule of fees for extra-curricular activities.

### REGULATIONS

#### 1. Enhancement Activities

- a) Teachers or schools may charge for enhancement activities. The two distinct categories of enhancement activities are:
  - i) Optional activities, such as field trips, whereby students may choose not to participate. Alternate activities and teacher supervision provisions must be made available for students who choose not to participate. These optional activities are not to be considered in the overall student assessment for the course.
  - ii) Project material choice: Students may, at their own expense and with teacher permission, choose to use materials outside of the standard materials provided in order to complete class projects. These materials may be provided by the school at cost. (e.g. A student may, at his/her own expense and with teacher permission, choose to build a table using walnut instead of the wood provided as part of the course.)

#### 2. Goods and Services

- a) Teachers or schools may charge for certain types of goods and services if the Board has a [Financial Hardship Policy](#). Goods and services for which charges are allowed include:
  - i) Materials and equipment of a nature, or of a quality or quantity, beyond that which is necessary to meet the required learning outcomes or assessment requirements of an educational program provided by the Board.

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- ii) Paper, writing tools, calculators other than graphical calculators, student planners, exercise books, computer storage media and other school supplies and equipment for a student's personal use.
  - b) The payment of expenses, including expenses for transportation, accommodation, meals, entrance fees and equipment rentals, in respect of optional field trips or special events that are not necessary to meet the required learning outcomes or assessment requirements of an educational program provided by the Board.
- 3. Workbooks

If workbooks are assigned and used as an integral part of the delivery of a course they must be provided to students without cost. Student responses are to be made on separate paper. Students, who choose to use assigned workbooks for their responses, or use the workbook in a manner that renders it no longer useable for another student, will be charged a workbook replacement fee.
- 4. Presentation of Schedule of Fees and Disbursement of School Fees
  - a) Prior to May 15, 2009, and in subsequent years prior to February 28<sup>th</sup> of each school year, the principal of each school will present a Schedule of School Fees for the following school year. The Schedule of School Fees will be presented at a public meeting of the School Planning Council of the school. The Schedule of School Fees will include fees charged for all optional activities, project material choices or goods and services as defined within this policy along with an explanation of how those fees will be expended.
  - b) Prior to May 31<sup>st</sup> of each school year, the Superintendent will provide, for public Board approval, a schedule of fees to be levied in each school in the District during the following school year.
  - c) The Schedule of School Fees for each school will be published widely within each school community accompanied by a copy of [Policy 506.6 Financial Hardship](#). Integrated Resource Packages for any course for which enhancement and enrichment activities will be charged will be available upon request.
  - d) Prior to September 30<sup>th</sup> of each school year, the principal of each school will present a report, at a public meeting of the School Planning Council, on the disbursement of school fees charged for all Specialty Academies, enhancement and enrichment activities included in courses offered during the previous school year.
  - e) Changes to the Schedule of School Fees that occur after May 31<sup>st</sup> must be approved by the Board. Changes to the schedule of fees for Specialty Academies that occur after May 31<sup>st</sup> must be approved by the School Planning Council prior to approval by the Board.

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5. District Owned Musical Instruments

Students are required to purchase or rent musical instruments to participate in school band programs. Students who rent district instruments will be charged a fee of \$90.00 per instrument per school year.

6. District Skilled Trades

Students who are enrolled in trades and apprenticeship programs under the Industry Training Authority may be required to provide, purchase or rent tools, equipment or material necessary for participation in the program.