



## KAY BINGHAM ELEMENTARY SCHOOL

*Respect Enables  
All Learners*

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### **Kay Bingham Elementary Communicable Disease Prevention Plan**

#### **SUPPORTING STAFF SAFETY**

- All staff will be orientated to the School District 73's Safe and Healthy Facilities Communicable Disease Prevention Plan and Kay Bingham's Communicable Disease Prevention Plan on Tuesday, September 7<sup>th</sup>, 2021.
- All staff are required to wear non-medical masks indoors, in schools and on school buses.
- All staff will complete a Daily Health Check prior to attending school.
- All staff will maintain personal spacing in 'staff only' spaces and information will be shared through verbal and written communications.

#### **COMMUNICATION TO PARENTS/GUARDIANS**

- This Communicable Disease Prevention Plan will be communicated to parents and guardians by September 7<sup>th</sup>, 2021. A copy of this plan will also be on Kay Bingham's website.
- Information on Daily Health Check for parents to complete at home with their child will be emailed to parents prior to September 7<sup>th</sup>, 2021.
- New students and families will be provided with health screening information when registering.

#### **SUPPORTING STUDENT SAFETY**

- All students will be orientated to the appropriate sections of the District's Safe and Healthy Facilities Communicable Disease Prevention Plan and the schools' Communicable Disease Prevention Plan on Tuesday, September 7<sup>th</sup>, 2021.
- Students, in Kindergarten to Grade 12, are required to wear non-medical masks indoors, in schools, and on school buses, unless they have an exemption..
- Students who need a non-medical mask will be provided with one by their classroom teacher or the office.
- The plan to ensure personal spacing of students, including considerations for entering and exiting the school, moving from classroom to classroom and to and from common spaces is:
  - ❖ Students will enter/exit through their outside classroom doors.
  - ❖ Follow personal spacing stickers and arrows that are on the floor
  - ❖ Move through the school on the right-hand side of hallway.
  - ❖ Washroom expectations will be taught and monitored, and the number of students will be limited in each washroom.

#### **LOCKERS**

The plan for student locker use will balance personal spacing guidelines, while also allowing students to access personal items in lockers.

- Upon the September date return, staff will discuss protocol and organization in accordance with the SD73 Safe & Healthy Facilities Communicable Prevention Disease Plan.

#### **VISITORS**

- Visitors will be prioritized to those supporting activities that benefit student learning and well-being. For

example: teacher candidates, public health nurses, meal program volunteers, etc.

- Visitors must follow SD73 Visitor Procedures. This will include confirmation of daily health screening and providing contact information.
- Visitors must phone the school office to make an appointment.
- Visitors will be required to wear a non-medical mask when they are inside the school.
- To further support student and staff safety, the procedure for visitors will be:
  - ❖ Entry will be through the main doors and monitored via the school bell.
  - ❖ Visitors will be asked to make an appointment prior to entering the school
- All volunteers and contractors are required to participate in orientation training prior to working with students and staff in schools.

### STUDENT TRANSPORTATION ON BUSESSES

- Student transportation will be provided for field trips via SD73 buses.
- Buses used for transporting students will be cleaned and disinfected according to the guidance provided in the SD73 Cleaning and Disinfecting document.

### FOOD SERVICES/LUNCH

The plan for delivery of food services and/or lunch is:

- PAC lunches - only if pre-packaged by vendor
- Student sharing of food will occur if individually portioned/wrapped.
- Lunch program is prepared by Canuel Catering and is individually packaged (delivered by staff)
- Snack Program will continue to be provided - items to be individually wrapped and distributed by staff to students
- BC Fruit & Veggies Program will continue to be delivered. Teachers will pick up milk and food items for their students and distribute them.
- Staff sharing of food will occur if individually packaged and/or prepared by a vendor.

### BELL SCHEDULE

WARNING BELL	8:25 AM
START OF DAY ( <i>CLASSES BEGIN</i> )	8:30 AM
RECESS BEGINS	10:10 AM
RECESS ENDS	10:25 AM
LUNCH BEGINS	12:10 PM
WARNING BELL	1:05 PM
LUNCH ENDS ( <i>CLASSES RESUME</i> )	1:10 PM
DISMISSAL (END OF DAY)	2:41 PM

### EXTRA-CURRICULAR ACTIVITIES

The plan for supporting student safety while participating in extra-curricular activities will be in accordance and in alignment with the provincial K-12 health and safety guidelines.

- Extra-curricular activities to be offered to students will be discussed through staff input and support.
- Equipment will be cleaned and disinfected after each use.
- Masks are to be worn as previously indicated in *Supporting Student Safety* section (above).
- Students will wash their hands before and after using equipment.
- No spectators are allowed at this time.